

Portales Police Department

Request to Inspect Public Records

To: Custodian of Records

1700 North Boston

Portales NM, 88130

Requesting Person:

Name: _____

Address: _____

Date of Birth: _____

Telephone Number: _____

Date: _____

I would like to inspect and copy the following documents

I agree to pay \$3.00 for the first three pages and \$1 per additional page.

If you do not maintain these public documents, please provide below the proper custodians name and address. Thank You.

P.P.D. Processing Officer _____ Date _____