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**THE CITY COUNCIL OF THE CITY OF PORTALES** met in regular session Tuesday, April 5, 2016, at 6:30 p.m., in the Council Chambers of the Memorial Building, 200 E. 7<sup>th</sup> Street, Portales, NM in full conformity with the rules and regulations. Mayor King called the meeting to order and asked City Clerk Martinez-Terry to call roll. Those present and constituting a quorum were:

MAYOR: Sharon L. King

MAYOR PRO-TEM: Michael G. Miller (absent)

COUNCIL MEMBERS: Veronica A. Cordova Oscar H. Robinson  
Chadrick H. Heflin Antonio O. Salguero  
Jim Lucero Jessica J. Smith  
Dianne Y. Parker

STAFF PRESENT: Sammy Standefer, City Manager John DeSha, Public Works Director  
Joan Martinez-Terry, City Clerk Pat Gallegos, Police Chief  
Steve Doerr, City Attorney Christine Mitchell, I.T. Tech.  
Gary Nuckols, Fire Chief Carla Weems, Chief Procurement Ofcr.  
Veda Urioste, Deputy City Clerk Chris Mitchell, Police Detective  
Marta Quiroz, Admin. Assistant Donna Rutherford, Planning Dir.

OTHERS PRESENT: Eamon Scarbrough, Press Mary Poynor, DWI Teen Ct. Coord.  
Danny Heflin Ludell Heflin  
Katrina Prince, Teacher Lee Neighbors  
Adam Ables Andrea Weems  
Joe Roy Emma Mitchell  
Rae Ruiz Taryn Wood  
Bella Roy Alyssa Neighbors

Kassidy Galassini	Kristin Weems
Chris Weems	Markus Weems
Vonnie Banther, CSC Exec. Dir.	Michelle Madrid, CSC Assistant Dir.
Amy Sant	Kim Patton
Joseph R. Sleeman	Chris Wood
Kelly Galassini	Amanda Padilla

Mayor King asked Mary Poynor, DWI Teen Court Coordinator, to give the invocation, and Emma Mitchell, daughter of Christine A. Mitchell, I.T. Tech, to lead the Pledge of Allegiance and the Salute to the New Mexico flag.

**(A) MINUTES OF PREVIOUS MEETING(S):**

**1. Regular Meeting of March 15, 2016.**

Mayor King asked the Council to consider the minutes of the Regular Meeting of March 15, 2016. She asked for corrections or action on the minutes. Mayor King asked the pleasure of the Council. ***Councilor Parker made the motion to approve the minutes of the regular meeting of March 15, 2016 as presented. Councilor Salguero seconded the motion. All Council members present voted in favor of the motion. No abstentions. Motion carried.***

**(B) PRESENTATION OF "DESTINATION IMAGINATION PROJECTS" BY PORTALES SCHOOLS DISTRICT STUDENTS FROM ELEMENTARY TO JUNIOR HIGH**

Mayor King invited Mr. Johnnie Cain, Superintendent of Portales Schools, and Mrs. Katrina Prince, Teacher of the Gifted/Talented Program, to present the Destination Imagination projects and students. Mr. Cain told the Council that the schools want to celebrate events at the schools. He told the Council that the group went to Albuquerque and competed in Destination Imagination. He introduced Mrs. Katrina Prince who commented that she was honored to attend the competition and show off the best and brightest group from Portales Schools elementary through 8<sup>th</sup> grades. She told the Council that Destination Imagination is an education program that immerses students in the creative process needed to solve open-ended challenges. She stated that the group had a 1<sup>st</sup> place team called Lazer Squared, who are eligible to compete in Global Finals in Knoxville, TN. She said that two teams took 2<sup>nd</sup> place (a 3<sup>rd</sup> grade and 4<sup>th</sup> grade team); two came in 3<sup>rd</sup> place; one came in 4<sup>th</sup> place and one in 7<sup>th</sup> place. Mrs. Prince asked the students in Lazer Squared to introduce themselves: 6<sup>th</sup> graders, Lee Neighbours, Adam Ables, Andrea Weems, Zoe Roy, Emma Mitchell, and 5<sup>th</sup> grader Rae Ruiz. She reported that Lazer Squared had participated in the Structure Challenge for which they had to make a structure that weighed 72.4 oz. and would hold 400 lbs. Mrs. Prince asked Rae Ruiz to talk about her experience at the competition. She commented that she had learned that it is better to work as a team and that they had learned a lot. Councilor Parker asked if the team would do the same thing at global finals. Mrs. Prince stated that they will do something like this, but better. Mrs. Prince told the Council and audience that fundraisers are ongoing to send Lazer Squared to Knoxville with sale of pretzels and plans to conduct a dinner and silent auction (with approval of Superintendent Cain). Mayor King asked about donations to the fundraiser. Mrs. Prince asked that donations be made to Portales Schools with the letters "GT" in the memo. Deputy City Clerk Urioste invited the team to participate in the City's Clean & Beautiful program that could help them with funding.

**(C) APPOINTMENTS TO CITY COUNCIL COMMITTEES**

Mayor King asked the City Clerk Martinez-Terry for the list of City Council Committee appointments. Martinez-Terry had forgotten to bring the list. Mayor King asked that this item be moved to later in the meeting to allow time to get the list to the Council.

**(D) ITEM(S) FROM PUBLIC WORKS COMMITTEE:****1. Approval of Contract for Outside City Utility Services Connection with ComCast Cable Corporation.**

Mayor King asked Public Works John DeSha to report on the request for approval of a contract for an outside City utility services connection with ComCast Cable Corporation. Mr. DeSha told the Council that this request is from ComCast Cable Corporation for water, sewer and garbage service connections for a temporary construction trailer outside the City limits that would be located behind Yucca Addition. He commented that the Public Works Committee members had approved the request for recommendation to the Council. He asked for Council approval of the contract. Mayor King asked the pleasure of the Council. ***Councilor Robinson made the motion to approve the contract for outside City Utility Services Connection of water, sewer and garbage services with ComCast Cable Corporation as presented. Councilor Smith seconded the motion. All Council members present voted in favor of the motion. No abstentions. Motion carried.***

**2. Approval of Contract for Outside City Utility Services Connection with Antonio and Kayla Duran.**

Mayor King asked Public Works John DeSha to report on the request for approval of a contract for an outside City utility services connection with Antonio and Kayla Duran. Mr. DeSha told the Council that this request is from Mr. and Mrs. Duran for water utility service for their residence at 197 NM 267. He told the Council that the well has gone dry and that the Roosevelt County Water Co-op has a line across the highway, which would require an expensive bore under the highway. He commented that the Public Works Committee members had approved the request for recommendation to the Council. He asked for Council approval of the contract. Mayor King asked the pleasure of the Council. ***Councilor Parker made the motion to approve the contract for outside City Utility Services Connection of a water service with Antonio and Kayla Duran as presented. Councilor Cordova seconded the motion. All Council members present voted in favor of the motion. No abstentions. Motion carried.***

**(E) ITEM(S) FROM DWI PROGRAM:****1. Requesting Contract Amendment to OptumHealth New Mexico (OHNM) Contract with Hannah B. Giles, Prevention Specialist.**

Mayor King asked for presentation of the modification of the contract with Hannah B. Giles, OptumHealth Prevention Specialist. Mary Poynor presented the request for Mrs. Riki Seat who was unexpectedly unable to attend the Council meeting. Poynor told the Council that the amendment would allow additional hours for the contractor to get to more schools for the OptumHealth New Mexico (OHNM) grant. She stated that the schools are very busy and that they are very gracious to allow Ms. Giles into the schools with the prevention program. She reported that Ms. Giles is in Portales and Floyd Schools and is working on getting into the Dora and Elida Schools. She commented that the Program is county-wide. Councilor Cordova asked what age group is targeted. Poynor responded that it is kindergarten through 4<sup>th</sup> grade. She commented that Ms. Giles will begin working with junior high students and is trying to reach all age groups. Councilor Robinson asked how it worked with the Counselors in the schools. Mrs. Poynor said that the Counselors work with Ms. Giles. Hannah Giles told the Council that she submits lesson plans to the Counselors prior to presenting

them to the students. She commented that she conducts a pre-test and a post-test to the students. She said that she could present results to the Council if they wished. Mrs. Poynor asked for questions. Mayor King asked the pleasure of the Council. ***Councilor Parker made the motion to approve the amended contract with Hannah B. Giles, OptumHealth Prevention Specialist, as presented. Councilor Salguero seconded the motion. All Council members present voted in favor of the motion. No abstentions. Motion carried.***

**2. Requesting Contract Amendment with Mental Health Resources (MHR) to allow more Referrals.**

Mayor King asked Mary Poynor to present the contract amendment with Mental Health Resources (MHR) to allow more referrals. Mrs. Poynor told the Council that Mrs. Seat wants to be able to have more referrals sent to MHR for DWI counseling. She stated that the DWI compliance Officer does an assessment on each offender and refers them for counseling. She commented that the amendment would allow up to \$12,250.00 for treatment through the end of this fiscal year. She said that the assessment costs will remain the same as in the past but that Mrs. Seat wants to send more people to treatment. City Attorney Doerr pointed out that a clarification needs to be made to the contract amendment, page 1, 2) COMPENSATION, amount \$110 is repeated and should state \$110 per family session (\$120 per individual session). Mrs. Poynor responded that this was an error. Mayor King asked the pleasure of the Council. ***Councilor Robinson made the motion to approve the amendment to the Contract with Mental Health Resources with the correction recommended by City Attorney Doerr and Compensation not to exceed \$12,250.00. Councilor Parker seconded the motion. All Council members present voted in favor of the motion. No abstentions. Motion carried.***

**3. Requesting Authorization of Mayor's Signature on the Juvenile Adjudication Fund (JAF) Grant Application.**

Mayor King asked Mary Poynor to present the request to submit a Juvenile Adjudication Fund (JAF) grant application to DFA/Local Government Division. Ms. Poynor told the Council that the JAF grant application is an enhancement to the Teen Court Program. She reported that DFA has allowed the program to apply for the grant in the amount of \$11,200 from JAF. She stated that the Teen Court Program is an alternative sentencing program for the courts, schools and juvenile probation office to give teens a second chance to avoid getting a criminal record. She reported that the teens are sentenced to complete community service hours and that the program offers consequences classes. She told the Council that the program wants to bring the program—"Alive at 25" due to more traffic tickets issued to teens. She stated that the purpose of this program is to show teens the consequences of driving impaired. She commented that the other program that the funds will be used for is "Moral Reconciliation Therapy," a component that addresses shoplifting, job readiness, youth offenders and relapse prevention. She stated that, if approved, the program will be able to provide more tools for teens. Mayor King asked about the travel funds in the application. Mrs. Poynor told the Council that Teen Court goes to the state legislature and attends a real trial to see how they work. She commented that the Teens in the program learn how laws are made and how they work to effect the teens. Mayor King asked how many teens go to the legislature. Mrs. Poynor stated that the program takes from 12 to 15 teens. She added that, for team building, the program takes about 20 teens on retreats with other teen courts in the state. She stated that the retreats are held in Las Cruces, Santa Fe and Ruidoso. Councilor Heflin asked the age of teen court participants. Mrs. Poynor responded that the program takes teens up to age 18 if they are still enrolled in school. She stated that the ages for the "Alive at 25" program are from 14 to 24. Councilor Smith asked about the in-kind match of volunteer hours mentioned in the application. Poynor responded that there are adult volunteers as well as youth volunteers. Mayor King pointed out that the total projected cost on the cover sheet does not match the amount in the expenditure sheet—there is a discrepancy of \$500.00. Mrs. Poynor responded that this was a typo. City Manager Standefer commented that the required resolution was not prepared for presentation with the application, but that the application is on a deadline. He requested approval of the contract in concept with review by the Finance Department to get the numbers corrected, but have the

resolution presented at the next Council meeting. He commented that the budget appears to allow for administrative fees for the City. Councilor Smith asked the term of the grant, if awarded. Mrs. Poynor responded that the grant will service in 2017. City Manager Standefer responded that it is a one-year grant. He asked permission from Council to submit the application with staff approval. Mayor King commented that this is an application and that the grant would have to be approved by the Council. Mayor King asked the pleasure of the Council. ***Councilor Robinson made the motion to approve the request for the Mayor's signature on the application for the JAF grant with corrections reviewed by staff approval, and that the resolution be presented for approval at the next Council meeting. Councilor Heflin seconded the motion. All Council members present voted in favor of the motion. No abstentions. Motion carried.***

**(F) REQUEST FOR CITY OF PORTALES TO SERVE AS FISCAL AGENT FOR THE 2017 CAPITAL OUTLAY REQUEST APPLICATION FOR THE PURCHASE OF TWO (2) REACH-IN-FREEZERS AND TWO (2) TEMPERATURE CONTROLLED MEAL DELIVERY VEHICLES WITH HOT SHOT FOOD DELIVERY CONVERSIONS FOR THE COMMUNITY SERVICES CENTER**

Mayor King asked Mrs. Vonnie Banther, Executive Director of Community Services Center, to present the request for the City to serve as Fiscal Agent for their 2017 Capital Outlay request application. Mrs. Banther introduced Michelle Madrid as her assistant and told the Council that they have been working to complete the 2017 Capital Outlay request for purchasing two Reach-in-Freezers and two Temperature Controlled Meal Delivery Vehicles with hot shot food delivery conversions for the Meal Site at the Community Services Center (CSC). She stated that the staff is trying to get replacement of one old vehicle and to get an additional vehicle for delivery of more meals for the community. She told the Council that the Meal Site has 66 people on the home delivery service—those who cannot come to the Meal Site. She said that more than 50 people come to the Meal Site. She commented that the Meal Site has seen a 38% increase in need. She commented that the delivery of food must be kept at a certain temperature so there is need for two delivery vehicles. She asked that the City serve as the fiscal agent for the Capital Outlay Request Application. Mayor King commented to Council that Community Services Center cannot serve as their own fiscal agent and that this is why they request that the City serve as the fiscal agent. City Manager Standefer told the Council that staff is waiting for the template from the state for a contract between the City and Community Services Center. Councilor Robinson declared that he is a member of the Board of Directors of Community Services Center and asked if it is a conflict for him to vote on this item. City Attorney Doerr stated that since he had declared his connection to CSC he could vote on the item. Councilor Lucero asked about disposition of the older vehicle. City Manager Standefer stated that the vehicles will remain in the City's name and that they will have to be surplus as required by state law. Mayor King asked the pleasure of the Council. ***Councilor Cordova made the motion to approve the request by Community Services Center for the City to act as fiscal agent on their Capital Outlay Request Application. Councilor Heflin seconded the motion. All Council members present voted in favor of the motion. No abstentions. Motion carried.***

Mayor King asked the Council to go back to Appointment of Council Committees.

**APPOINTMENTS TO CITY COUNCIL COMMITTEES (Continued Item C)**

Mayor King asked the Council to review the list of Council committees. She stated that additions to the Committees were reviewed at the Retreat. She commented that not all terms are expiring. She asked that the Council approve them with the additions of Councilor Cordova to Workforce Development; Councilor Heflin as the alternate for the Eastern Plains Council of Government (EPCOG); and Councilor Lucero to the Public Safety Committee. She told the Council that she would bring back another appointment to the Public Works Committee. Mayor King asked the pleasure of the Council. ***Councilor Lucero made the motion to approve the appointments as recommended by Mayor King. Councilor Parker seconded the***

***motion. All Council members present voted in favor of the motion. No abstentions. Motion carried.***

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**The following is the list of appointments/reappointments/listing of Council Committees:**

**2016 COMMITTEE ASSIGNMENTS**

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**PUBLIC SAFETY COMMITTEE**

Members:

- Dianne Parker (chair)
- Don Criss
- VACANT
- Charlie Smart
- Jim Lucero

Ex-Officio:

- Sharon King, Mayor
- Malin Parker, Roosevelt C. Sheriff
- Brad Mauldin, ENMU Police Chief
- Pat Gallegos, Portales Police Chief
- Joan Martinez-Terry, City Clerk
- Keith Wattenbarger, EMD
- Gary Nuckols, Portales Fire Chief

**RECREATIONAL ADVISORY BOARD**

Members:

- Chuck Abbott
- Randy Knudson
- Layle Sanchez
- Cliff Neece
- Gary Carter
- Oscar Robinson
- Mark Gallegos

Ex-Officio:

- Sharon King, Mayor
- Sammy Standefer, City Manager
- Jodi Diaz, Recreation Director
- Ashley Nelson, Sports Athletic Director

**FINANCE/ADMINISTRATION COMMITTEE**

- Michael G. Miller
- Kevin Bond
- Scott Smart
- Chris Wood
- Chad Heflin

**PUBLIC WORKS COMMITTEE**

- Steve Davis
- Clarence Smith
- Oscar Robinson
- Antonio Salguero

**CULTURAL AFFAIRS COMMITTEE**

- Oscar Robinson
- Veda Urioste
- Valerie Shines Warmly Pacini
- Joan Martinez-Terry
- Lillie Valdez
- Pilar Moreno
- Barbara Royer
- Geni Flores
- Jennifer Ornelas

**LODGERS TAX ADVISORY BOARD**

- George Crawford
- Chrisula Webb
- Sheryl McClary
- Jon Billiott
- Mark Vigil

**ECONOMIC DEVELOPMENT FINANCE REVIEW COMMITTEE  
(also called the LEDA committee)**

Members:

- Randy Knudson
- Kevin Bond
- Chris Wood
- Sammy Standefer
- Michael G. Miller
- Thurman Elder

Ad-hoc members:

- Orlando Ortega, CDC Director
- Marilyn Rapp, City Treasurer
- Donna Rutherford, City Planner
- Anthony Ortega, City Building Inspector

**PLANNING AND ZONING COMMISSION**

- Beverly Bennett, chair
- Keith Thomas
- Matthew Christenson
- Antonio Sanchez
- Scott Davis
- Veronica (Betty) Pena
- Chad Heflin

\*Mayor King is Ex-Officio on all committees. City Manager is Staff Director on Committees he is not officially named on.

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**The following committees are not official City Committees, but have City Council Representatives on them:**

**ROOSEVELT COUNTY CDC**

Sharon King  
Kevin Bond  
David Hunton  
Jessica Smith

**EASTERN NEW MEXICO WATER UTILITY AUTHORITY (ENMNWUA)**

Sharon King  
Jim Lucero

**LOCAL GROWTH MANAGEMENT COMMITTEE (LGMC)**

Sharon King  
Michael G. Miller

**CHAMBER OF COMMERCE BOARD OF DIRECTORS**

Dianne Parker

**UTE WATER COMMISSION**

Sharon King

**GOLDEN ACRES**

Antonio Salguero

**WORKFORCE DEVELOPMENT BOARD**

Veronica Cordova

**EASTERN PLAINS COUNCIL OF GOVERNMENTS (EPCOG)**

Oscar Robinson, Representative  
Chad Heflin, Alternate

**LLANO ESTACADO RC&D**

Sharon King

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**(G) APPROVAL OF CONTRACT WITH WHPACIFIC FOR PLANNING AND DESIGN SERVICES FOR THE FIRE DEPARTMENT SUBSTATION**

Mayor King asked Carla Weems, Chief Procurement Officer, and Fire Chief Nuckols to introduce the request for approval of the contract for planning and design services for the Fire Department Substation. Mrs. Weems told the Council that negotiation of the contract had been authorized in November of 2015. She reported that negotiations are complete and legal review has been completed on the contract. She commented that the executed contract must be sent to DFA for their concurrence. Mayor King reiterated that the contract is for planning and design. She asked for questions from the Council. Mayor King asked the pleasure of the Council. ***Councilor Parker made the motion to approve the contract with WHPacific for planning and design services for the Fire Department Substation. Councilor Smith seconded the motion. All Council members present voted in favor of the motion. No abstentions. Motion carried.***

**(H) APPROVAL TO ENTER INTO CONTRACT NEGOTIATIONS FOR LIFT STATION REHABILITATION FOR THE CITY OF PORTALES**

Mayor King asked Carla Weems, Chief Procurement Officer, and Public Works John DeSha to introduce the request to approve entering into contract negotiations for lift station rehabilitations for the City. Mrs. Weems told the Council that 3 proposals were received. Mayor King asked DeSha to remind the Council on the location of the lift stations. Public Works Director DeSha stated that these are existing lift stations and told the Council that the lift stations needing rehabilitation are located as follows: the one on Kilgore Street, the Lime Street lift station, the one close to the Industrial Park, the one on the Roswell highway and the one on S. R.R. 7. Mrs. Weems asked for Council approval to enter into negotiations for lift station rehabilitation. Mayor King asked the pleasure of the Council. ***Councilor Smith made the motion to approve entering into negotiations for lift station rehabilitations as requested. Councilor Cordova seconded the motion. All Council members present voted in favor of the motion. No abstentions. Motion carried.***

**(I) NOTICE OF INTENT FOR ORDINANCE NO. 717, AN ORDINANCE AMENDING CERTAIN PORTIONS OF THE PORTALES CITY CODE AS IT PERTAINS TO THE TYPES OF QUALIFYING ENTITIES AND ECONOMIC ACTIVITIES WHICH MAY QUALIFY AND PARTICIPATE IN AN ECONOMIC DEVELOPMENT PROJECT**

Mayor King asked City Manager Standefer and RCCDC Executive Director Ortega to introduce the ordinance amending portions of the City Code relating to types of qualifying entities and economic activities which may qualify and participate in an economic development project. City Manager Standefer stated that Orlando Ortega is present also. Standefer told the Council that the purpose of amending the City Code is to market the Portales Inn. He stated that the amendment will broaden the scope of the types of qualifying entities and activities for an economic development project involving the Portales Inn. Mayor King asked the City Attorney and the City Manager to explain the process to adopt ordinances. City Attorney Doerr explained that there are two instruments used for Council changes to policy: a resolution and an ordinance. He stated that an ordinance is a formal law as opposed to a resolution (which is a formal motion). He explained the process for adopting an ordinance: 1) Council approves a notice of intent to hear the ordinance in about a month from approval of the notice (notice is published twice in a newspaper of general circulation); 2) Council will hold a public hearing to receive input on the ordinance and then 3) Council will act on the Ordinance. He commented that the Council will decide whether to adopt the ordinance or not and then they will take action deny it or, if approved, Council will adopt the ordinance by roll call vote. Mayor King asked the pleasure of the Council. ***Councilor Robinson made the motion to approve the Notice of Intent for Ordinance No. 717, which will amend portions of the City Code pertaining to types of qualifying entities and activities to participate in an economic development project. Councilor Cordova seconded the motion. All Council members present voted in favor of the motion. No abstentions. Motion carried.***

**(J) OTHER BUSINESS/CITIZENS TO BE HEARD**

Mayor King asked for comments from the Council, staff and audience.

**Great American Cleanup:** Councilor Parker commended staff for the trash walk especially Veda Urioste and Joan Martinez-Terry held on Saturday, April 2<sup>nd</sup>. She stated that lots of people participated. Mayor King commented that the Eastern-in-Action group had about 300 participants working that day.

**Commendation of Katrina Prince:** Councilor Heflin thanked Mrs. Katrina Prince for her work with the students in the gifted program.

**Complaint on Speeding Traffic:** Councilor Salguero reported that a citizen had complained to him about speeders on Avenue A between Ivy and Lime. He said that the citizen wants the City to see what can be done to slow the traffic down. Mayor said that extra stop signs have been placed around Morrison Park to slow traffic. Speed bumps were mentioned. City Manager Standefer commented that speed bumps can be a liability issue. He added that the City will need to have a traffic engineer do a study on putting in extra stop signs and speed bumps. Standefer said that the City did put out traffic trailer on Globe Street for speeding traffic. The Council commented that another way to slow traffic is to increase police patrols. City Manager Standefer mentioned a traffic calming measure is to narrow traffic lanes to try to make the traffic slow down. Councilor Robinson mentioned that it helps slow traffic if the Police are visible around the schools. Councilor Parker commented that the staff should make a list of trouble spots to give a traffic engineer to review. City Manager Standefer asked that Council allow staff to bring back some ideas to slow the traffic.

**Question on Fire Substation:** Councilor Heflin asked where the exit will be from the new substation. Nuckols said they would exit onto W. Ivy and that they would not be encroaching onto the intersection.

**Cultural Affairs Committee Easter Egg Hunt:** Deputy City Clerk Urioste told the Council that 4,000 eggs were donated and hidden for the children of Portales at the Easter Egg Hunt held on March 26<sup>th</sup>. She thanked the community for their donations. She commented that the Committee has received donations from Walmart and Family Dollar of 5,000 plastic eggs for next year.

**Thanks to Council for Help with the Cleanup:** Deputy City Clerk thanked the Council for helping staff with the Great American Cleanup—Councilors Parker, Lucero, Robinson and Salguero. She commented that Portales MainStreet came out and cleaned up the downtown.

**ADJOURNMENT:**

There being no further business, Mayor King adjourned the meeting at 7:45 p.m.

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Joan Martinez-Terry, City Clerk