

A reception was held prior to the Council meeting honoring Ben Rodriguez, Solid Waste Superintendent, for 20-years of service to the City of Portales.

TABLE OF CONTENTS FOR COUNCIL MEETING HELD MARCH 15, 2016:

- A. Minutes of Previous Meeting(s):**
 - 1. Regular Meeting of March 1, 2016.**
- B. Presentation of Clean Campus Traveling Trophy by City of Portales Clean & Beautiful Program to L.L. Brown (BECC).**
- C. Report of Election Results 2016 for the Record.**
- D. Council Re-Organization after Election 2016 (Election of Mayor Pro-Tem) as Required by State Election Code (§3-8-33H).**
- E. Ratification of Finance Department's Actions Regarding Bills for February 2016.**
- F. Update of Work Plans by Portales MainStreet Program.**
- G. Resolution #15-16-35, A Resolution Authorizing the Mayor to sign the New Mexico State Fire Marshal's Office Fiscal Year 2017 Municipal Fire Protection Distribution Application.**
- H. Resolution #15-16-36, A Resolution Authorizing Submission of an Application for Airport Aid to the New Mexico Department of Transportation – Aviation Division (NMDOT – AvDiv) and Obligation of Sponsor Matching Funds, and Authorization to Accept the Resulting Grant Offer Once Tendered.**
- I. Resolution #15-16-37, A Resolution of the City of Portales, New Mexico Accepting the Portales Airport Action Plan Update Submitted by the Planning Advisory Committee (PAC) and WHPacific, Inc.; Approving the Airport Layout Plan Drawing Set as Described in Chapter 5 of the Subject Action Plan Update; Providing for Implementation; and Approving an Effective Date.**
- J. Resolution #15-16-38, A Resolution Approving an Application for Municipal Arterial Program (MAP) Funds to the New Mexico Department of Transportation (NMDOT).**
- K. Resolution #15-16-39, A Resolution Adopting the City of Portales Comprehensive Plan 2016 Update.**
- L. Resolution #15-16-40, A Resolution of the City Council of Portales, New Mexico, Authorizing the Submission of a New Mexico Community Development Block Grant Program Application to the Department of Finance and Administration/Local Government Division; and Authorizing the Mayor to act as the Municipality's Chief Executive Officer and Authorized Representative in all Matters Pertaining to the Municipality's Participation in the Community Development Block Grant.**
- M. Recommendation(s) from Economic Development Finance Review Committee for a Request for Economic Development Funds for the Roosevelt County Community Development Corporation:**
 - 1. Resolution #15-16-41, Approving Project Participation Agreement between the City of Portales and Roosevelt County Community Development Corporation for the Use of Economic Development Tax Revenues to Support Economic Assistance in Portales, New Mexico.**
 - 2. Formal Approval of the Project Participation Agreement between the City of Portales and Roosevelt County Community Development Corporation.**
- N. Other Business/Citizens to be heard.**

THE CITY COUNCIL OF THE CITY OF PORTALES met in regular session Tuesday, March 15, 2016, at 6:30 p.m., in the Council Chambers of the Memorial Building, 200 E. 7th Street, Portales, NM in full conformity with the rules and regulations. Mayor King called the meeting to order and asked City Clerk Martinez-Terry to call roll. Those present and constituting a quorum were:

MAYOR: Sharon L. King

MAYOR PRO-TEM: Michael G. Miller

COUNCIL MEMBERS: Veronica A. Cordova
Chadrick H. Heflin
Jim Lucero
Dianne Y. Parker

Oscar H. Robinson
Antonio O. Salguero (absent)
Jessica J. Smith

STAFF PRESENT: Sammy Standefer, City Manager
Joan Martinez-Terry, City Clerk
Pat Gallegos, Police Chief

John DeSha, Public Works Director
Marilyn Rapp, Finance Director
Gary Nuckols, Fire Chief

Veda Urioste, Deputy City Clerk
Marta Quiroz, Admin. Assistant
Christine Mitchell, I.T. Tech.

Susan Baysinger, Public Wks. Proj. Dam
Donna Rutherford, Planning Dir.
Mike Parkey, General Services Dir.

OTHERS PRESENT: Eamon Scarbrough, Press
Sarah Rodriguez
Kylee Rodriguez
Kimberly Heflin
Sandy Vigil
David Essex

Rebecca Flen
Reyna Rodriguez
Nellie Rodriguez
Savannah Heflin
Orlando Ortega
Phyllis Taylor

Mayor King asked Susan Baysinger, Public Works Capital Projects Administrator, to give the invocation, and Savannah Heflin, daughter of Councilor Heflin, to lead the Pledge of Allegiance and the Salute to the New Mexico flag.

(A) MINUTES OF PREVIOUS MEETING(S):

1. Regular Meeting of March 1, 2016.

Mayor King asked the Council to consider the minutes of the Regular Meeting of March 1, 2016. She asked for corrections or action on the minutes. Mayor King asked the pleasure of the Council.

Councilor Parker made the motion to approve the minutes of the regular meeting of March 1, 2016 as presented. Mayor Pro-Tem Miller seconded the motion. All Council members present voted in favor of the motion. No abstentions. Motion carried.

PRESENTATION OF 20-YEAR SERVICE AWARD TO BEN RODRIQUEZ, SOLID WASTE SUPERINTENDENT

Mayor King asked Ben Rodriguez, Solid Waste Superintendent, to come to the front of the Chamber. She asked City Manager Standefer to present the 20-Year Service pin and letter to Mr. Rodriguez. Public Works Director John DeSha presented him with a plaque. Ben Rodriguez thanked the City for giving him the opportunity to serve the community. He commented that he hopes to have 20 more years to serve.

(B) PRESENTATION OF CLEAN CAMPUS TRAVELING TROPHY BY CITY OF PORTALES CLEAN & BEAUTIFUL PROGRAM TO L.L. BROWN (BECC)

Mayor King asked Deputy City Clerk Urioste for presentation of the Clean Campus Traveling Trophy awarded by the City of Portales Clean & Beautiful Program. Urioste called Mrs. Rebecca Flen, Principal of L.L. Brown School to come forward to receive the trophy. Ms. Urioste read the plate on the trophy aloud to the Council and audience. She stated that the school will keep it for the rest of the year. Mrs. Flen thanked her staff for their hard work in maintaining the school campus.

(C) REPORT OF ELECTION RESULTS 2016 FOR THE RECORD

Mayor King asked City Clerk Martinez-Terry to report on the 2016 Election results. City Clerk Martinez-Terry told the Council that this report is for the purpose of recording the results of the Election held on March 1, 2016 in the minutes of the Council meeting. She read the following into the record:

FOR COUNCILORS FOR FOUR YEAR TERMS		TOTAL VOTES RECEIVED
Ward A	Veronica A. Cordova	90
Ward B	Jessica J. Smith	56
Ward C	Chadrick H. Heflin	110
Ward D	Jim (Michael James) Lucero	117

Mayor King welcomed the new Councilors to the Council.

(D) COUNCIL RE-ORGANIZATION AFTER ELECTION 2016 (ELECTION OF MAYOR PRO-TEM) AS REQUIRED BY STATE ELECTION CODE (3-8-33H)

Mayor King told the Council that she would be assigning committee members as soon as she had received all the Councilors preferences. She asked the pleasure of the Council on election of the Mayor Pro-Tem. Mayor King asked the pleasure of the Council. ***Councilor Robinson nominated Michael G. Miller for Mayor Pro-Tem. Councilor Heflin seconded the motion. Roll call vote of all Council members present resulted in unanimous support of the motion. No abstentions. Motion carried.***

(E) RATIFICATION OF FINANCE DEPARTMENT’S ACTIONS REGARDING BILLS FOR FEBRUARY 2016

Mayor King asked Marilyn to report on the bills for February 2016. Ms. Rapp told the Council that the amount of the bills for February 2016 was \$1,519,934.30. She stated that the Waste Water Department spent \$288,542.30 for engineering and construction costs of the water re-use and waste water treatment plant project. She commented that the expenditures were necessary for the continued operation of the City and are within budgeted limits. She asked for questions, and ratification of the bills by the Council.

February 2016		
Pooled Cash Fund	999	1,519,934.30

Mayor King asked the pleasure of the Council. ***Mayor Pro-Tem Miller made the motion to approve the bills for February 2016. Councilor Robinson seconded the motion. All Council members present voted in favor of the motion. No abstentions. Motion carried.***

(F) UPDATE OF WORK PLANS BY PORTALES MAINSTREET

Mayor King asked Sandy Vigil to present the update of Portales MainStreet Program’s work plans. Ms. Vigil congratulated the new Councilors. She reported on the decisions in February by the MainStreet Board about their focus—organization, promotions, economic vitality and design. She stated that one of the things that Portales MainStreet Program wants to focus on is continuing partnerships with the City and other entities.

She commented that promotions included events such as the annual Fun Run hopefully with the poker run, the Tap Takeover, Oktoberfest; and how they can promote local businesses and promote Portales. Vigil stated the Program will be holding 4 seminars at the Yam Theatre through the partnership with the Small Business Development Center in Clovis, the Chamber of Commerce and the RCCDC. She reported that the Program wants to assist businesses to become more vital; to have merchants help other merchants with the looks of their businesses. She commented that design is part of the focus of the Program and that they want to help market rental buildings in the Downtown. She added that the Program also works on façade improvements for new and old businesses. She invited the Council and City administration to join the Board at their monthly meetings at noon on the 3rd Wednesday of each month. Mayor King thanked Ms. Vigil for her update.

(G) RESOLUTION #15-16-35, A RESOLUTION AUTHORIZING THE MAYOR TO SIGN THE NEW MEXICO STATE FIRE MARSHAL'S OFFICE FISCAL YEAR 2017 MUNICIPAL FIRE PROTECTION DISTRIBUTION APPLICATION

Mayor King asked Chief Nuckols to present the resolution authorizing submission of the 2017 Municipal Fire Protection Distribution application to the State Fire Marshal's office. He welcomed the new Council members. He told the Council that the resolution supports the application for the 2017 fiscal year fire protection distribution, which requires that the department meets the criteria based on the ISO rating and formula funding. He told the Council that the minimum amount projected in FY 2017 is \$154,169.00, but does not reflect any additional amount that may be calculated. He commented that the funds are used to buy apparatus and fire equipment. Fire Chief Nuckols asked that the Council adopt the resolution. Mayor Pro-Tem Miller asked the Chief to explain the ISO rating and where the funds come from. Chief Nuckols explained that the rating is the national insurance rating of the City. He stated that the City has a rating of 4 and that the funds come from insurance premiums from homeowners to the State Fire Marshal's office. Councilor Heflin asked how the rating is determined. Chief Nuckols responded that the rating is determined by the following categories: the dispatch service, the fire Department and the water system. He stated that there is a new criteria—education. He stated that within the categories there are thousands of points. He reported that the ISO rating is not determined annually and that the last inspection for determining the rating was done seven (7) years ago. He added that previously it had been eighteen (18) years between ISO inspections. He stated that it takes a lot of time and money to increase the ISO rating. Councilor Robinson asked if additional administrative people and stations would affect the ISO rating. Chief Nuckols stated that it would increase the funding from the State Fire Marshal's Office. The Chief explained that the ISO rating would be affected by improvements to the City's water system by increased gallons per minute and the ability to flow high volumes of water in a short period of time. He commented that requirement is a flow of 3,500 gallons per minute. Councilor Robinson asked if the hydrants had that capacity. Chief Nuckols responded that the trucks had that capacity. Public Works Director DeSha commented that the goal is to reach that capacity. Chief Nuckols praised Mr. DeSha for improving the water supply system. Councilor Smith asked about the amount requested, which is lower than the previous year. Chief Nuckols responded that the amount requested is the minimum distribution and that he believes that the City can get up to the amount received in the previous fiscal year of \$194,000.00 to \$195,000.00. He asked for their approval. Mayor King asked the pleasure of the Council. ***Councilor Parker made the motion to adopt Resolution #15-16-35, authorizing the Mayor's signature on the application for 2017 Fire Marshal's Municipal Fire Protection Distribution. Mayor Pro-Tem Miller seconded the motion. Roll call vote of all Council members present resulted in unanimous support of the motion. No abstentions. Motion carried.***

(H) RESOLUTION #15-16-36, A RESOLUTION AUTHORIZING SUBMISSION OF AN APPLICATION FOR AIRPORT AID TO THE NEW MEXICO DEPARTMENT OF TRANSPORTATION – AVIATION DIVISION (NMDOT – AV-DIV) AND OBLIGATION OF SPONSOR MATCHING FUNDS, AND AUTHORIZATION TO ACCEPT THE RESULTING GRANT OFFER ONCE TENDERED

Mayor King asked General Services Director Mike Parkey to introduce the resolution authorizing submission of an application for airport aid to the New Mexico Department of Transportation—Aviation Division (NMDOT – Av-Div) and obligating the sponsor’s matching funds and authorizing the City to accept the resulting grant offer once tendered. Mr. Parkey said the resolution supported the annual state maintenance grant for expendables at the Airport. He reported that the grant is a 90/10 match at a \$9,900.00 limit—state portion is \$8,910.00 with the City’s portion at \$900.00. He asked for approval of the resolution. Mayor King asked the pleasure of the Council. ***Councilor Robinson made the motion to adopt Resolution #15-16-36 authorizing the submission of the state aviation maintenance grant as presented. Councilor Heflin seconded the motion. Roll call vote of all Council members present resulted in unanimous support of the motion. No abstentions. Motion carried.***

(I) RESOLUTION #15-16-37, A RESOLUTION OF THE CITY OF PORTALES, NEW MEXICO ACCEPTING THE PORTALES AIRPORT ACTION PLAN UPDATE SUBMITTED BY THE PLANNING ADVISORY COMMITTEE (PAC) AND WHPACIFIC, INC.; APPROVING THE AIRPORT LAYOUT PLAN DRAWING SET AS DESCRIBED IN CHAPTER 5 OF THE SUBJECT ACTION PLAN UPDATE; PROVIDING FOR IMPLEMENTATION; AND APPROVING AN EFFECTIVE DATE

Mayor King asked General Services Director Mike Parkey to present Resolution #15-16-37, accepting the Portales Airport Action plan update submitted by the Planning Advisory Committee (PAC) and WHPacific, Inc.; approving the airport layout plan drawing set as described in Chapter 5 of the action plan update; providing for implementation and approving the effective date. Mr. Parkey told the Council that the engineer had attended a previous meeting to present the plan update. He told the Council that this action would allow the City to request funding. He added that there have been changes in the law that will require more updates. Councilor Heflin asked what the biggest concern was at the airport. Mr. Parkey responded that the fuel farm is the biggest concern—updates of the fuel farm and additional hangar spaces. Mayor King asked if all hangars were being used for planes. Mr. Parkey stated that they are all used for planes. He declared that the action plan is an engine to receive funding. Councilor Robinson commented that the City has a great airport due to Mr. Parkey’s diligence. Councilor Lucero asked what needs to be done to improve the fuel farm. Parkey stated that the fuel tank will need to have double-wall containment, which will be a requirement of the federal government. He asked for Council adoption of the resolution. Mayor King asked the pleasure of the Council. ***Councilor Parker made the motion to adopt Resolution #15-16-37 adopting the updated Airport Action Plan and Airport Layout Plan as presented and requested. Councilor Lucero seconded the motion. Roll call vote of all Council members present resulted in unanimous support of the motion. No abstentions. Motion carried.***

(J) RESOLUTION #15-16-38, A RESOLUTION APPROVING AN APPLICATION FOR MUNICIPAL ARTERIAL PROGRAM (MAP) FUNDS TO THE NEW MEXICO DEPARTMENT OF TRANSPORTATION (NMDOT)

Mayor King asked Public Works Director John Desha to introduce Resolution #15-16-38, approving an application for Municipal Arterial Program (MAP) funds to the NM Department of Transportation (NMDOT). Mr. DeSha stated that these funds are used to improve arterial streets. DeSha said that this is a way to improve the arterial streets connecting to the state highway. He told the Council that the project is 7th Street from South Dallas Avenue to South Elgin Avenue is a short segment (one block) of the connection between NM Highway 88 and NM Highway 206. The project would include improvements to curb, gutter and asphalt. He stated that the funding is a 75/25 match—75% state and 25% City. He explained that arterials connect state highways and carry a high traffic load. He commented that the road must be brought up to NMDOT standards. He asked that the Council adopt the resolution. Mayor King asked the pleasure of the Council. ***Councilor Robinson made the motion to adopt Resolution #15-16-38, approving the application for Municipal Arterial Program funds to be submitted to the NMDOT.***

Councilor Heflin seconded the motion. Roll call vote of all Council members present resulted in unanimous support of the motion. No abstentions. Motion carried.

(K) RESOLUTION #15-16-39, A RESOLUTION ADOPTING THE CITY OF PORTALES COMPREHENSIVE PLAN 2016 UPDATE

Mayor King asked Donna Rutherford to report on the resolution adopting the 2016 Comprehensive Plan update. She told the Council that the City had contracted with Site Southwest to do the update, which needs to be done every 5 years. She reported that a public hearing was held on February 23, 2016 and that a Comprehensive Plan survey is online. She introduced Phyllis Taylor, Consultant with Site Southwest to make the presentation. City Manager Standefer commented that funding applications require comprehensive plans. He stated that the plan was originally done in 2004, and that they are very expensive and require a lot of work. Phyllis Taylor introduced herself to the Council and congratulated the new Councilors. She told the Council that this is an update to the one updated in 2010. She thanked the staff, City Manager Standefer, Planning Director Donna Rutherford and Public Works Project Administrator Susan Baysinger for their assistance. She told the Council that the goals and strategies in the Comprehensive Plan and modified them or removed the ones completed. Ms. Taylor stated that the Plan provides a framework for decisions to be used by policy makers. She commented that the Plan must be adopted by resolution. She told the Council that in the study of the Plan, they noticed a steady population growth, increasing agro-industry and a growing working age population of ages 18 to 64. She stated that the City has a good balance of land uses and positive results from downtown planning. She told the Council that the City needs rental housing and rehabilitation assistance for low income seniors. She commented that the goals include promoting a sense of pride in the appearance of the City, ensuring and developing economic development, and maintaining a strong downtown core. She commented that the City has retained its small town character. She added that included in the goals are assisting local businesses; attracting new businesses; increasing housing for the projected increase in ENMU admissions; and supporting housing opportunities for residents of all income levels. Ms. Taylor told the Council that Portales already has medical centers, and existing social and cultural programs. She stated that the community needs to draw professionals into itself and that it needs a new police headquarters. She added that some aspects of the City came up: it is a safe place and that the community is involved in promoting recreation and extracurricular activities for youth. She commented that in the category of Transportation and Infrastructure, the community has the opportunity to capture tourists, and the airport has a role in enhancing accessibility; that it maintains a transit system and has a new expanded wastewater treatment plan. She stated that the City needs improved bike routes; increased east west arterial road access; a plan for long term water supply and to address drainage issues. She told the Council that the City's most important issues are roads; water resources; public safety, promoting local businesses; public safety; promoting local businesses; maintaining and expanding the water system; assisting local businesses by expanding access to resources; attracting new businesses, and continuing being a senior-friendly community. Mayor King suggested that the Council should have had more input into the plan. Councilor Lucero commented that this is a lot of information and asked how it is implemented. City Manager Standefer stated that there was a lot of work done and that staff wanted to have more public input, but that the plan was pushed forward due to the requirement in the CDBG application process. He commented that everyone on staff should have a copy and be working on it. He recommended approval of the plan. He stated that it can be amended in the next few months. Mayor King stated that the City should look at the future needs of the City. Councilor Cordova asked if the City could partner with organizations to get these things done. City Manager Standefer commented that it can and will relate back to the ICIP (Infrastructure Capital Improvement Plan). He commented that the Comprehensive Plan was updated in 2010 and that much was accomplished in the years between updates. Councilor Parker stated that the City should show what things have been accomplished. Councilor Lucero asked what would happen if the resolution is adopted. Mr. Standefer responded that this would help in submitting the CDBG application. He commented that the plan can be updated as the City goes forward. He asked how production is measured by the committees and departments. Councilor Parker commented that tasks that are accomplished should be compared to cost for the tasks. Mayor King recommended adoption of the resolution so that the City can apply for grants, and that the Comprehensive Plan be reviewed by the

quarter. She asked for comments and questions. Orlando Ortega, Executive Director, RCCDC, told the Council that the Comprehensive Plan is like a 10-year outlook. He commented that every department has goals and plans set for the year and then works with the Finance Committee to accomplish those goals. Fire Chief Nuckols suggested that the Council read the 2010 update. He stated that he was surprised and excited that the goals and tasks were accomplished. He commented that he agreed with Councilor Parker that the City needs to show the public that goals have been accomplished. Councilor Smith suggested that accomplishments be listed on the first pages of the plan. Mayor King asked the pleasure of the Council. ***Councilor Parker made the motion to adopt Resolution #15-16-39, approving the Portales Comprehensive Plan update as presented. Councilor Heflin seconded the motion. Roll call vote of all Council members present resulted in unanimous support of the motion. No abstentions. Motion carried.***

(L) RESOLUTION #15-16-40, A RESOLUTION OF THE CITY COUNCIL OF PORTALES, NEW MEXICO, AUTHORIZING THE SUBMISSION OF A NEW MEXICO COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM APPLICATION TO THE DEPARTMENT OF FINANCE AND ADMINISTRATION/LOCAL GOVERNMENT DIVISION; AND AUTHORIZING THE MAYOR TO ACT AS THE MUNICIPALITY'S CHIEF EXECUTIVE OFFICER AND AUTHORIZED REPRESENTATIVE IN ALL MATTERS PERTAINING TO THE MUNICIPALITY'S PARTICIPATION IN THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

Mayor King asked Public Works Director DeSha to present the resolution authorizing submission of the CDBG application. Mr. DeSha told the Council that the CDBG application is for lift station rehabilitation. He stated that there are 7 lift stations in the City. He told the Council that they are critical points in the sewer system. He reported that several of the existing lift stations were built in the 50's and 60's. He stated that there are new standards for piping and controls. He commented that the project will be done even if the City does not get CDBG funding. DeSha reported that the full project application is \$473,757.93 with a local cash match of \$50,000.00 for rehabilitation of 5 of the 7 older lift stations. He commented that 2 of the 7 are still new—the one at WDT and the one at the water reclamation facility (WWTP). He asked that the Council adopt Resolution #15-16-40. Mayor King asked the pleasure of the Council. ***Councilor Robinson made the motion to adopt Resolution #15-16-40, approving submittal of the CDBG application. Councilor Smith seconded the motion. Roll call vote of all Council members present resulted in unanimous support of the motion. No abstentions. Motion carried.***

(M) RECOMMENDATION(S) FROM ECONOMIC DEVELOPMENT FINANCE REVIEW COMMITTEE FOR A REQUEST FOR ECONOMIC DEVELOPMENT FUNDS FOR THE ROOSEVELT COUNTY COMMUNITY DEVELOPMENT CORPORATION

1. **Resolution #15-16-41, Approving Project Participation Agreement between the City of Portales and Roosevelt County Community Development Corporation for the use of Economic Development Tax Revenues to Support Economic Assistance in Portales, New Mexico.**

Mayor King asked for presentation of the resolution approving a Project Participation Agreement between the City and RCCDC for the use of economic development tax revenues to support economic assistance in Portales, New Mexico. City Manager Standefer explained that the funds for economic development are generated by a portion of the gross receipts tax adopted and collected specifically for local economic development projects. He stated that historically, the funding amount for RCCDC has been \$40,000.00 in the past; however the statute allows \$50,000.00 to be awarded. He added that the RCCDC had taken a \$5,000.00 lost in the previous year. Orlando Ortega, Executive Director, RCCDC told the Council that he had presented the Project Participation Agreement for 2015-2016, which is for costs associated with keeping economic development healthy in the City and area. He stated that the RCCDC pledges to draw businesses

into the City and to enhance the community as a whole by business planning, identifying property locations, and in retaining businesses in the City and to assist them to remain viable. He stated that the RCCDC will work to attract industry into the community and to add good paying jobs. He commented that the organization would make themselves available to assist the City with anything they can to improve services to the community. Mr. Ortega told the Council that the RCCDC operates on a lean budget—that their structure consists of a volunteer board, one (1) Executive Director and one (1) office manager to improve the quality of life as a whole. Mayor King told the Council that the RCCDC Board includes Randy Knudson. Ortega stated that it is a team effort. Mayor Pro-Tem Miller reported that the Economic Development Finance Review Board had voted unanimously to support the RCCDC. Mayor King asked the pleasure of the Council. ***Mayor Pro-Tem Miller made the motion to adopt Resolution #15-16-41, approving the Project Participation Agreement between the City and the RCCDC. Councilor Lucero seconded the motion. Roll call vote of all Council members present resulted in unanimous support of the motion. No abstentions. Motion carried.***

2. Formal Approval of the Project Participation Agreement between the City of Portales and Roosevelt County Community Development Corporation (RCCDC).

Mayor King asked that the Council formally approve the Project Participation Agreement with the RCCDC as presented in their packets. Mayor King asked the pleasure of the Council. ***Councilor Lucero made the motion to approve the Project Participation Agreement between the City of Portales and the Roosevelt County Community Development Corporation. Councilor Cordova seconded the motion. All Council members present voted unanimously in support of the motion. No abstentions. Motion carried.***

(N) OTHER BUSINESS/CITIZENS TO BE HEARD

Councilor Parker asked for items of Other Business.

Mayor King asked for comments from the Council, staff and audience.

Mayor King's Report: Mayor King reported on the NMML update held for District IV regarding the actions of the state legislature. She reported that the District IV meeting was held in Tucumcari. She stated that Bill Fulginiti, Regina Romero and Ed Zendel gave a productive report. Mayor King reminded the Council that the Retreat is scheduled for April 2nd & 3rd. She asked the Council for topics for discussion. Mayor Pro-Tem Miller said that the City did pretty well on capital outlay items and asked the Council and staff to thank the legislators for their assistance.

Cultural Affairs Committee Easter Egg Hunt: Deputy City Clerk Urioste reminded the Council of the free Easter egg hunt set for March 26, 2016 at the Softball Complex. She told the Council and audience that plastic eggs were donated by Family Dollar after the season last year and that wrapped candy was needed to fill the eggs.

Nuisance Weeds & Trash: Planning Director Rutherford reminded everyone that it is weeds and trash season. She asked the Councilors to send any complaints they receive to her office. She described the process to handle nuisance violations. She stated that the big problem with handling nuisances is that many owners live out of town. She said that the process can take up to 30 days to get anything started. City Manager Standefer said that Code Enforcement is sending violations more often to Municipal Court and that Judge George has been great in handling the violations. He commented that the City has had to hire a process server.

Great American Cleanup: Deputy City Clerk Urioste reported that the Great American Cleanup is scheduled for April 2nd, 2016. She stated that the Great American Cleanup is funded by NM Clean &

Beautiful. She commented that Eastern in Action will be helping the elderly and handicapped clean up their properties on this same day and that the Portales MainStreet Board will be cleaning up the downtown also. She commented that the Great American Cleanup will include a scavenger hunt. She commented that Council members had assisted with cooking hot dogs for the meal after the event and that their help this year would be appreciated.

Report on the Ag-Expo: Karl Terry, Executive Director of the Roosevelt County Chamber of Commerce reported that the annual New Mexico Ag Expo begins at 9am, Friday, March 18th and goes through Saturday. He reported that dog trials will come back to the Ag Expo.

St. Helen's Catholic Church Easter Egg Hunt: Bernie Cordova of St. Helens Catholic Church reported that the Church will also hold an Easter egg hunt on March 26, 2016 on the grounds of the church and asked for assistance from the Council and audience. She said that their event will be held in segments: children ages 5 and under from 11:30 a.m. to 12:00 p.m.; children ages 6 to 9 from 12:30 p.m. to 1:00 p.m. and children 10+ from 1:30 p.m. to 2:00 p.m.

ADJOURNMENT:

There being no further business, Mayor King adjourned the meeting at 8:30 p.m.

Joan Martinez-Terry, City Clerk