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THE CITY COUNCIL OF THE CITY OF PORTALES met in regular session Tuesday, December 1, 2015, at 6:30 p.m., in the Council Chambers of the Memorial Building, 200 E. 7th Street, Portales, NM in full conformity with the rules and regulations. Mayor King called the meeting to order and asked City Clerk Martinez-Terry to call roll. Those present and constituting a quorum were:

MAYOR: Sharon L. King

MAYOR PRO-TEM: Michael G. Miller

COUNCIL MEMBERS: Matthew Tod Hunton Oscar H. Robinson (absent)
Leo Lovett (absent) Antonio O. Salguero
Lenard Michael Lucero Keith A. Thomas
Dianne Y. Parker

STAFF PRESENT: Sammy Standefer, City Manager Donna Rutherford, Interim Planning Dir
Joan Martinez-Terry, City Clerk Steve Doerr, City Attorney
Marta Quiroz, Admin. Assistant Dennis Hales, I.T. Director
Pat Gallegos, Police Chief

OTHERS PRESENT: Rae Arnett, Press Riki Seat, DWI Program Coordinator
Mitchell Dyke David Essex

Mayor King asked Councilor Salguero to give the invocation, and Pat Gallegos, Police Chief, led the Pledge of Allegiance and the Salute to the New Mexico flag.

(A) MINUTES OF PREVIOUS MEETING(S):

1. Regular Meeting of November 17, 2015.

Mayor King asked the Council to consider the minutes of the Regular Meeting of November 17, 2015. She asked for corrections or action on the minutes. Mayor King asked the pleasure of the Council. *Councilor Parker made the motion to approve the minutes of the regular meeting of November 17, 2015 as presented. Mayor Pro-Tem Miller seconded the motion. All Council members present voted in favor of the motion. No abstentions. Motion carried.*

(B) PROCLAMATION DECLARING DECEMBER 2015 AS NATIONAL IMPAIRED DRIVING PREVENTION MONTH IN PORTALES, NEW MEXICO

Mayor King asked Riki Seat, DWI Program Coordinator, to come forward to receive the proclamation declaring December, 2015 as "National Impaired Driving Prevention Month." Mayor King read the proclamation aloud to Ms. Seat, the audience and the council. She invited Riki Seat to address the Council and audience. Mrs. Seat told the group that the DWI program has worked to make the public aware that driving while impaired includes abuse of prescription drugs and texting. She commended Chief Gallegos and the Police Department for their work to eliminate impaired driving.

(C) REQUEST FOR MAYOR'S SIGNATURE ON AMENDMENT NO. 1 OF DWI GRANT 16-D-J-G-23

Mayor King asked Ms. Riki Seat, DWI Program Coordinator, to present the request for the Mayor's signature on Amendment No. 1 of DWI Grant 16-D-J-G-23. Riki Seat presented the amendment to the grant stating that she had returned a little over \$2,000.00, asked for \$90,000.00 and received \$31,645.00. She stated that the reverted funding would allow the program to pay for a part-time preventionist and buy equipment for the Police Department – 2 in-car camera systems with radar and a remote lighting system. She asked for Council approval for the Mayor to sign the amendment. Mayor King asked the pleasure of the Council. *Councilor Thomas made the motion to approve the Mayor's signature on amendment No. 1 of DWI Grant 16-D-J-G-23 as presented. Councilor Parker seconded the motion. All Council members present voted in favor of the motion. No abstentions. Motion carried.*

(D) ITEM(S) FROM THE PLANNING COMMISSION:

1. **Zone Change from R-1 Single Family Residential to R-2 Multi-Family Residential for Property known as 1618 S. Avenue G – Efren Villegas, Owner.**

Mayor King asked Ms. Donna Rutherford, Interim Planning Director, to present the zone change request for the property at 1618 S. Avenue G from R-1 to R-2. Ms. Rutherford stated that the Planning Commission had received a request for a zone change for vacant property at 1618 S. Avenue G from R-1 Single Family Residential to R-2 Multi-Family Residential submitted by the owner, Efren Villegas. She told the Council that Mr. Villegas plans to build two multi-plex units (a four-plex and a tri-plex unit) on the property. She reported that the Planning Commission had held a public hearing on November 16, 2015. She stated that the Planning Commission had approved the Zone Change request and recommended it for approval to the City Council with a vote of 7 (seven) votes in favor and 0 (zero) against. Ms. Rutherford asked for Council approval of the recommendation. Mayor King asked the Council's pleasure regarding the request. *Councilor Lucero made the motion to accept the recommendation of the Planning Commission approving the zone change for the property at 1618 S. Avenue G as presented. Councilor Salguero seconded the motion. All Council members present voted in support of the motion. No abstentions. Motion carried.*

(I) OTHER BUSINESS/CITIZENS TO BE HEARD

Mayor King asked for items of Other Business. Mayor King asked for comments from the Council, staff and audience.

Reminder of the Employee Association Christmas Party: Marta Quiroz, Administrative Assistant, reminded the Council of the Christmas Party set for December 11, 2015 at the Country Club. She asked that Councilors sign up with her for the party.

Mayor's Christmas tree and Christmas Party for Employee's Children: Mayor King reported that this year she has planned a Christmas Party concentrating on the City Employee's Children for December 17, 2015 to begin at 5:00 p.m. at the Yam Theatre. She invited the Council to join in and bring their kids and grandkids to the party. She told the Council that her plans include inviting the employees with the largest family to help with decorating and lighting the Mayor's Christmas tree at City Hall.

Employee Association Chili Cook-off Winners: Marta Quiroz reported on the results of the Chili Cook-Off held recently: Fire Chief Nuckols won 1st Place; Katherine Hall, P.A.T. System, won 2nd Place; Melissa Lopez, Water Billing Office, won 3rd Place and Bea Valdez, Parks/Cemetery Department, won the People's Choice award.

Retirements Announced: City Clerk Martinez-Terry announced retirements at the end of December for Jerry Rose, Street Superintendent; Mike Stroik, Chief Wastewater Plant Operator; and Jackie Todd Moore, Police Patrol Officer. She commented that HR and Administration are planning a retirement reception for them right before the next Council meeting (December 15, 2015).

City Manager Comments: City Manager Standefer told the Council that he would be out of the office at a conference from Wednesday through Friday this week. He reported that he has had staff trying to schedule a legislative forum with local legislators, but that the plan may be to present the City's Capital Projects either individually or by mail.

ENMU President Gamble's Invitation: Mayor King asked the Council to R.S.V.P. with Marta Quiroz for the invitation to President Gamble's Christmas. She said that the party is scheduled for December 14, 2015.

There was no further business.

ADJOURNMENT:

Mayor King adjourned the meeting at 7:48 p.m.

Joan Martinez-Terry, City Clerk