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  - C. Proclamation(s):
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    - 2. Declaring September 10, 2014 as FTD® Good Neighbor Day in Portales, New Mexico – Rosalie Richards, Hestand Floral Gifts.
  - D. Presentation/Request by the Food Bank of Eastern New Mexico.
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  - F. Resolution #14-15-07, Authorizing Submission of NMAV-Div Maintenance Grant & Authorization to Accept Resulting Offer once Tendered (Annual Maintenance & Expendable Supplies).
  - G. Resolution #14-15-08, Authorizing the Mayor Pro-Tem's Execution of AIP Project No. 3-35-0061-018-2014 (Electrical Conduit for Runway Lighting).
  - H. Other Business/Citizens to be Heard.
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**THE CITY COUNCIL OF THE CITY OF PORTALES** met in regular session Tuesday, September 2, 2014, at 6:30 p.m., in the Council Chambers at the Memorial Building, 200 E. 7<sup>th</sup> Street, Portales, NM in full conformity with the rules and regulations. Mayor Pro-Tem Miller called the meeting to order and asked City Clerk Martinez-Terry to call roll. Those present and constituting a quorum were:

MAYOR: Sharon L. King (absent)

MAYOR PRO-TEM: Michael G. Miller

COUNCIL MEMBERS: Matthew Tod Hunton Oscar H. Robinson  
Leo Lovett Antonio O. Salguero  
Lenard Michael Lucero Keith A. Thomas (absent)  
Dianne Y. Parker

STAFF PRESENT: Doug Redmond, City Manager Pat Gallegos, Police Chief  
Joan Martinez-Terry, City Clerk John DeSha, Public Works Director  
Stephen Doerr, City Attorney Veda Urioste, Deputy City Clerk  
Gary Nuckols, Fire Chief Jamie Rose, Assistant to City Manager  
Mike Parkey, General Svcs. Dir. Susan Baysinger, Public Works Proj. Adm.  
Lance Hill, Fire Battalion Chief Hugh D. Frank, Fire 2<sup>nd</sup> Lt./Paramedic  
Scott Tweedy, Fire EMT/Basic Richard Hall, Fire EMT/Basic  
Jodi Kibbe, Recreation Director Dennis Hales, I. T. Director

OTHERS PRESENT: Kevin Wilson, Press Nancy Anne Stressman  
Samantha Stressman Jerry DeSha  
Amelia Christensen Redmond Rosalie Richards  
Mr. & Mrs. Douglas Franks Manuel R. Olivas  
Michelle Bailey Jody Bailey

Mayor Pro-Tem Miller asked Lance Hill, Fire Battalion Chief, to give the invocation, and Amelia Christensen Redmond to lead the Pledge of Allegiance and the Salute to the New Mexico flag.

**(A) MINUTES OF PREVIOUS MEETING(S):**

**1. Regular Meeting of August 19, 2014.**

Mayor Pro-Tem Miller asked the Council to consider the minutes of the Regular Meeting of August 5, 2014. He asked for questions and hearing none asked the pleasure of the Council. *Councilor Parker made the motion to approve the minutes of the regular meeting of September 2, 2014 as presented. Councilor Hunton seconded the motion. All Council members present voted in favor of the motion. No abstentions. Motion carried.*

**(B) PRESENTATION OF "EMPLOYEE OF THE QUARTER AWARD" FOR APRIL THROUGH JUNE 2014 (2<sup>ND</sup> QUARTER) TO HUGH FRANK, SECOND (2<sup>ND</sup>) LIEUTENANT/PARAMEDIC, FIRE DEPARTMENT**

Mayor Pro-Tem Miller asked Hugh D. Frank to come to the podium to be recognized for being selected as the "Employee of the Quarter Award" for the 2<sup>nd</sup> Quarter of 2014 (April through June). He read the certificate honoring Mr. Frank who was selected by the City employees. The Mayor Pro-Tem told Mr. Frank that a gift certificate of his choice was also part of this award. Hugh Frank thanked the Council and employees for recognition of his work.

**(C) PROCLAMATION(S):**

**1. Declaring the Week of September 17 – 23<sup>rd</sup>, 2014 as "Constitution Week in Portales, New Mexico" – El Portal Chapter, Society of the Daughters of the American Revolution.**

Mayor Pro-Tem Miller asked Nancy Anne Stressman and daughter Samantha, representing the Daughters of the American Revolution, to come forward to receive the proclamation declaring the week of September 17<sup>th</sup> through 23<sup>rd</sup>, 2014 as "Constitution Week" in Portales, NM. The proclamation declares that the City joins with the El Portal Chapter, national society of the Daughters of the American Revolution and Portales Schools in recognizing the importance of commemorating the signing of the constitution. He read the proclamation aloud to the audience and asked Ms. Stressman to address the Council. Ms. Stressman thanked the Council for the proclamation.

**2. Declaring September 10, 2014 as FTD® Good Neighbor Day in Portales, New Mexico – Rosalie Richards, Hestand Floral Gifts.**

Mayor Pro-Tem Miller asked Rosalie Richards to come forward to receive the proclamation declaring September 10, 2014 as "Good Neighbor Day" in Portales, NM. The proclamation encourages the community to take part in the day by going to participating florists in Portales to receive a dozen flowers, keep one and give the rest away to 11 other people in a gesture of friendship and good will. He asked Ms. Richards to address the Council. Ms. Richards told the Council that there are 2 requirements for the giveaway: 1) the public should bring 2 cans of food to donate to the local food bank; and 2) keep one flower and give the rest of the dozen away. She thanked the Council for the proclamation.

**(D) PRESENTATION/REQUEST BY THE FOOD BANK OF EASTERN NEW MEXICO**

Mayor Pro-Tem Miller asked that the presentation by the Food Bank of Eastern New Mexico be tabled because Dan Blea, Interim Director, was unable to attend the meeting. *Councilor Hunton made the motion to table the presentation on the Food Bank of Eastern New Mexico. Councilor Robinson seconded the motion. All Council members present voted in unanimous support of the motion. No abstentions. Motion carried.*

**(E) ITEM(S) FROM CITY CLERK/DEPUTY CLERK'S OFFICES****1. Request to Authorize the Mayor Pro-Tem's Signature on Litter Control & Beautification Grant Agreement No. 15-418-6002-0035 funded through the NM Tourism Department.**

Mayor Pro-Tem Miller asked Deputy City Clerk Veda Urioste to present the request for authorization to sign the Litter Control & Beautification Grant Agreement No. 15-418-6002-0035. Ms. Urioste told the Council that the City had been participating in this program funded through the NM Tourism Department since before she came to work for the City in 1999. She commented that the award this year was not as much as in previous years due to a reduction in the funding amount available. She stated that the funds available was \$600,000 and that the City received \$6,000. Urioste asked for Council authorization of the grant. Councilor Lovett asked if the City General Fund would make up the difference or would the program spend within the amount received. Ms. Urioste stated that the program would spend within the grant. She thanked the Council for their assistance with the two clean ups held during the year. Mayor Pro-Tem Miller asked the pleasure of the Council. *Councilor Lovett made the motion to authorize the Mayor Pro-Tem's signature on Grant Agreement No. 15-418-6002-0035 as presented. Councilor Lucero seconded the motion. All Council members present voted in unanimous support of the motion. No abstentions. Motion carried.*

**2. Information Only – New Mexico Clean & Beautiful Award 2014**

Mayor Pro-Tem Miller asked Deputy City Clerk Urioste to give an update on the award from the NM Tourism Department. Ms. Urioste told the Council that she sent information to the state as part of a competition held every year, and that the City had received a gold award for 2013 for the program. She commented that the NM Tourism Department presents the awards. She displayed the silver and gold awards for the past 3 years and that the City has received NM Clean & Beautiful Community Program awards since 1999.

**(F) RESOLUTION #14-15-07, AUTHORIZING SUBMISSION OF NM AV-DIV MAINTENANCE GRANT & AUTHORIZATION TO ACCEPT RESULTING GRANT OFFER**

Mayor Pro-Tem Miller asked Mike Parkey, General Services Director, to present the NM Aviation Division grant application and grant. Mr. Parkey told the Council that this program saves the City \$5,000 to \$6,000 in maintenance and expendable supplies for the Portales Municipal Airport. He told the Council that the grant application is for \$8,119.00 state funding with the City match of 10%, which is \$902.00 and is a budgeted item. He asked that the Council adopt the resolution. Mayor Pro-Tem Miller asked the pleasure of the Council. *Councilor Hunton made the motion to adopt Resolution #14-15-07, authorizing submission of NMAv-Div Maintenance grant application and authorization to accept the resulting grant. Councilor Parker seconded the motion. Roll call vote by all Council members present resulted in unanimous support of the motion. No abstentions. Motion carried.*

**(G) RESOLUTION #14-15-08, AUTHORIZING THE MAYOR PRO-TEM'S EXECUTION OF AIP PROJECT NO. 3-35-0061-018-2014 (ELECTRICAL CONDUIT FOR RUNWAY LIGHTING)**

Mayor Pro-Tem Miller asked Mike Parkey, General Services Director, to present the resolution authorizing execution of the FAA Airport grant Project No. 3-35-0061-018-2014 for electrical conduit for runway lighting. Mr. Parkey told the Council that this is the culmination of the work done to obtain funding from the Federal Aviation Agency for replacing electrical conduit at the airport. He told the Council that the FAA participates in the project at 90% (\$171,251.00); State's portion is 5% (\$9,514.00) and the City participates at 5% (\$9,514.00). He requested that the Council adopt Resolution #14-15-08, authorizing execution of AIP Project for replacing electrical conduit at the airport. Mayor Pro-Tem Miller asked the pleasure of the Council. *Councilor Lovett made the motion to adopt Resolution #14-15-08, authorizing the Mayor Pro-Tem's execution of the AIP project No. 3-35-0061-018-2014. Councilor Parker seconded the motion. Roll call vote by all Council members present resulted in unanimous support of the motion. No abstentions. Motion carried.*

**(H) OTHER BUSINESS/CITIZENS TO BE HEARD**

Mayor Pro-Tem Miller asked for items of Other Business.

**Proposed Utility Rate Increases:** Mayor Pro-Tem Miller commented that there has been a lot of talk about the proposed increases in utility rates in the past couple of weeks. He stated that the Finance/ Administration Committee and the Public Works Committee will work on the proposed increases to try to minimize the impact to the customer. He stated that a public meeting will be planned for the Council after the two committees do their work. He commented that the Committees and staff will develop rates that will meet the needs of the City and be palatable to the customer.

**Weed Complaint along Railway:** Councilor Salguero asked who was responsible for the weeds along the railroad. City Manager Redmond responded that the property in question is railroad right-of-way and that they have been notified. He added that the City is attempting to do some arm-twisting, but that the City cannot cut the weeds for them because it is their right-of-way. Mr. Redmond said that he would work with the City Attorneys to get the weed issue mitigated.

**Condition of Alleyway behind the Dawg Houze:** Councilor Lucero complained about the rough condition of the alley between the Dawg Houze and the Dollar Store. City Manager Redmond said that staff would take a look at it.

**Concerns with U.S. Highway 70 Improvements Project:** Councilor Salguero expressed concern that the highway from 1<sup>st</sup> Street at Pat's Twin Cronnie to Lime Street at Stripes has begun to come apart after such a short time from completion. He commented that the state should be notified about the condition of the highway. Councilor Hunton commented that he had spoken to Senator Ingle about this section of U.S. 70 and that a future project should correct the asphalt issue. He added that he had also spoken to Isadora Fanning, State Engineer, and she had related that the current ongoing U.S. 70 project must be completed within the next two weeks or the penalty phase will begin the following Monday if work continues after that day. He added that Isadora Fanning had stated that the drainage issues at Avenue A and Second cannot be corrected because it is outside the scope of the current project. She had stated that she will try to tie this issue to another project to correct it. Councilor Salguero asked about the lights along the highway by the university. Councilor Hunton commented that plans to repair the lights are underway. Councilor Robinson strongly suggested that a list of outstanding highway project issues be compiled for the NMDOT before they accept the work. Councilor Parker asked if the landscaping is part of the NMDOT's project. Mayor Pro-Tem Miller responded that the state is responsible for the landscaping. Councilor Lovett commented that although the work on U.S. 70 affects the community, the City has no control over the state highway project.

Councilor Robinson stated that the City should go back to the concerns expressed in past meetings to include them in a letter to the NMDOT.

**Report on NM Rural Water Authority:** Councilor Lovett reported that a director is being selected for the NMRWA, and that the person will be introduced to the Council at a later meeting.

**ADJOURNMENT:**

Mayor Pro-Tem Miller adjourned the meeting at 7:15 p.m.

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Joan Martinez-Terry, City Clerk