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THE CITY COUNCIL OF THE CITY OF PORTALES met in regular session Tuesday, July 1, 2014, at 7:00 p.m., in the Council Chambers at the Memorial Building in full conformity with the rules and regulations. Mayor King called the meeting to order and asked City Clerk Martinez-Terry to call roll. Those present and constituting a quorum were:

MAYOR: Sharon L. King

MAYOR PRO-TEM: Michael G. Miller

COUNCIL MEMBERS:	Matthew Tod Hunton	Oscar H. Robinson
	Leo Lovett	Antonio O. Salguero
	Lenard Michael Lucero	Keith A. Thomas (absent)
	Dianne Y. Parker (absent)	

STAFF PRESENT:	Doug Redmond, City Manager	Pat Gallegos, Police Chief
	Joan Martinez-Terry, City Clerk	Marilyn Rapp, Finance Director
	Gary Nuckols, Fire Chief	Sammy Standefer, Planning Director
	Steve Doerr, City Attorney	Jamie Rose, Assistant to City Manager
	Christine Mitchell, I.T. Tech	Carla Weems, Administrative Assistant
	Riki Seat, DWI Program Coord.	Keith Wattenbarger, Emerg. Mgmt. Dir.

OTHERS PRESENT:	Christina Calloway, Press	Amelia Christensen, Homespot/MainStreet
	Jackson Redmond	

Mayor King asked Councilor Lovett to give the invocation, and Jackson Redmond to lead the Pledge of Allegiance and Amelia Christensen to lead the Salute to the New Mexico flag.

(A) MINUTES OF PREVIOUS MEETING(S):**1. Regular Meeting of June 17, 2014.**

Mayor King asked the Council to consider the minutes of the Regular Meeting of June 17, 2014. She asked the pleasure of the Council. *Mayor Pro-Tem Miller made the motion to approve the minutes of the regular meeting of June 17, 2014 as presented. Councilor Salguero seconded the motion. All Council members present voted in favor of the motion. No abstentions. Motion carried.*

(B) RESOLUTION #14-15-01, NOTICE OF PUBLIC MEETINGS—ANNUAL OPEN MEETINGS NOTICE & SCHEDULE OF COUNCIL MEETINGS

Mayor King asked City Clerk Martinez-Terry to introduce Resolution #14-15-01, annual open meetings notice and schedule. The City Clerk told the Council that they are required to adopt the Public Notice of Open Meetings annually by resolution and that a schedule of location, dates and times of these meetings is established at this time. She told the Council that the schedule prepared for their review reflected the new meeting time of 6:00 p.m. as directed at the previous Council meeting. Councilor Lucero told the Mayor and Council that the change to the meeting time would make it difficult for him to be on time for future meetings because of his work. The Council discussed moving the meeting time to 6:30 p.m. and scheduling only one meeting a month for Council action. Councilor Salguero commented that he thought that two (2) meetings a month were required. City Attorney Doerr responded that this would be up to the Council. City Clerk Martinez-Terry commented that it could require more special meetings. Mayor King stated that she felt that the schedule should remain at two (2) Council meetings a month. Mayor Pro-Tem Miller told the Council that the Roosevelt County Commissioners had gone to one meeting a month several years ago and that it did not work well—he stated that one meeting a month disconnected the Commissioners on issues. Councilor Robinson commented that there are external factors that also make it important to have two (2) meetings a month due to state funding requirements. The Council talked about adopting the schedule as presented with the new meeting time and then cancelling one meeting a month as agenda items dictated. Councilor Lovett supported the one (1) Council meeting a month. Mayor King reminded the Council that they had had trouble scheduling their retreat and that deciding which meeting to hold a month could become an issue. Mayor King asked the pleasure of the Council. *Mayor Pro-Tem Miller made the motion to adopt Resolution #14-15-01, setting forth the annual open meetings notice and schedule of council meetings with a time change to 6:30 p.m. for the new fiscal year. Councilor Robinson seconded the motion. Roll call of all Council members present resulted in unanimous support of the motion. No abstentions. Motion carried.*

(C) REQUEST FOR AUTHORIZATION TO RENEW CODERED SERVICES AGREEMENT

Mayor King asked Keith Wattenbarger, Emergency Management Director, to present the request to renew the CodeRed Services Agreement. Mr. Wattenbarger reminded the Council that this item was being brought back to the Council for action from the previous Council meeting. He told the Council that the CodeRed mass notification services agreement is set for automatic renewal on July 27, 2014. He asked for the Council's authorization to continue the contract with no increased funding required. Wattenbarger explained the components of the 3-year agreement at a cost of \$10,100.00 per year to the City and \$3,750.00 to the County. Councilor Hunton asked about the 24,000 total minutes, and if texting and email count against the total minutes. Wattenbarger responded that texting and email do not count against the total. He added that the City has never gone over the number of minutes in the agreement. Councilor Robinson asked how many people are subscribed in CodeRed. Mr. Wattenbarger answered that current subscribers are at 7,300, which is about 3 phones per household. Mayor King asked for further questions. There being no more questions, she asked the pleasure of the Council. *Councilor Lovett made the motion to authorize*

renewal of the CodeRed Services Agreement. Councilor Lucero seconded the motion. All Council members present voted in favor of the motion. No abstentions. Motion carried.

(D) REQUEST FOR AUTHORIZATION OF DWI CONTRACT WITH MENTAL HEALTH RESOURCE TO PROVIDE CLASSES TO TEEN COURT OFFENDERS

Mayor King asked DWI Program Coordinator Riki Seat to present the DWI contract with Mental Health Resources (MHR) to provide classes to Teen Court offenders. Ms. Seat told the Council that this contract with MHR is for provision of classes to Teen Court Offenders for eight (8) group education sessions to cover substance abuse; anger management; truancy; personal responsibility; shoplifting; alcohol prevention; domestic violence; and suicide prevention. She explained that in the previous year participation in the classes by the teen court offenders was optional, but that it will be a requirement for the new program year. She commented that the cost is \$20.00 per class per child (\$160.00 for all classes). She asked that the Council authorize the contract with MHR. Mayor King asked the pleasure of the Council. ***Mayor Pro-Tem Miller made the motion to approve the DWI contract with MHR for classes for Teen Court Offenders contingent upon funding. Councilor Robinson seconded the motion. All Council members present voted in favor of the motion. No abstentions. Motion carried.***

(E) REQUEST FOR AUTHORIZATION OF MAYOR'S SIGNATURE ON DWI-DOT GRANT NO. 14-DPE-10-119 FOR A PREVENTION SPECIALIST

Mayor King asked DWI Program Coordinator Riki Seat to present the DWI DOT grant funding for a Prevention Specialist. Ms. Seat told the Council that this DWI—DOT grant contract requires the Mayor's signature for implementation and is a two (2) year grant for \$36,000.00 each year to provide a prevention specialist to implement underage drinking prevention classes for youth 1st through 12th grades in Portales, Elida, Dora & Floyd Schools. She commented that this position would be a contractor and that an RFP is being advertised. Councilor Robinson asked for confirmation that this would be for the County schools as well. Ms. Seat responded that the grant was for Roosevelt County schools. She asked for the Council's authorization for the Mayor to sign the grant. Mayor King asked about wording on the 1st page of the grant—that it appeared to be dated incorrectly. Ms. Seat responded that this was the wording submitted by the State. Mayor King asked that this be reviewed with the State and any corrections needed be made to the grant. Mayor King asked the pleasure of the Council. ***Councilor Robinson made the motion to authorize the Mayor to execute the DWI/DOT grant No. 14-DPE-10-119 for funding for a Prevention Specialist. Councilor Lucero seconded the motion. All Council members present voted in unanimous support of the motion. No abstentions. Motion carried.***

(F) APPOINTMENT TO THE EASTERN NEW MEXICO WATER UTILITY AUTHORITY (ENMWUA)

Mayor King asked that the Council approve the appointment of Councilor Lovett to replace Councilor Hunton on the ENMWUA. She told the Council that Councilor Hunton had previously agreed to be appointed to the ENMWUA not realizing the amount of time it would require. He had asked to be replaced on the authority, and Councilor Lovett had agreed to serve in this capacity. Mayor King asked the pleasure of the Council. ***Mayor Pro-Tem Miller made the motion to approve the appointment of Councilor Lovett to the Eastern New Mexico Water Utility Authority. Councilor Salguero seconded the motion. All Council members present voted in unanimous support of the motion. No abstentions. Motion carried.***

(G) REQUEST FOR AUTHORIZATION FOR CITY ATTORNEYS TO BEGIN COURT PROCEEDINGS ON THE DANGEROUS BUILDING AT 820 E. ELBE (DECLARED DANGEROUS WITH RESOLUTION #13-14-44)

Mayor King asked Planning Director Sammy Standefer to present the request authorizing the City Attorneys to begin legal proceedings on the dangerous building at 820 E. Elbe Street. Mr. Standefer told the Council that the action was approved in April through Resolution #13-14-44. He told the Council that the notice had come back on May 22nd adding that the City has had it for 30 days. He asked permission from the Council to take the property to court. Mayor King asked if the house would be demolished. Standefer responded that the City would remedy the dangerous conditions. City Attorney Doerr stated that he would take it to court to attempt to mitigate the danger of the house. Councilor Robinson commended the Planning Director for taking action on the property. Standefer responded that it was the Council that needed to be commended for supporting staff in the actions to clear up the hazard at 820 E. Elbe. Mayor King asked the pleasure of the Council. *Councilor Lovett made the motion to authorize the City Attorneys to begin the court proceedings to clear up the hazard at 820 E. Elbe. Councilor Robinson seconded the motion. All Council members present voted in unanimous support of the motion. No abstentions. Motion carried.*

(H) PERMISSION TO PARTICIPATE IN THE NMDOT 2014 GRT HARDSHIP PROGRAM AUCTION

Mayor King asked City Manager Redmond to present the request to participate in the NMDOT 2014 GRT Hardship Program auction. Mr. Redmond reminded the Council that the application was approved for submittal by the Council back in March to participate in the state's hardship auction program. He reported that the application was accepted by the NMDOT for the City to attend the auction on August 26, 2014 in Santa Fe. He reported that entities are limited to bidding on 2 vehicles in Class Two Sedans and up to 4 in Class Three Pickups (1/2 ton and 3/4 ton) for which the total dollar amount is not to exceed \$25,000.00. He added that there is no funding match required. He asked for Council approval for the Mayor to sign off. Mayor King asked the pleasure of the Council. *Councilor Lucero made the motion to grant permission for City staff to participate in the NMDOT 2014 GRT Hardship Program Auction for vehicle acquisition. Councilor Lovett seconded the motion. All Council members present voted in unanimous support of the motion. No abstentions. Motion carried.*

(I) OTHER BUSINESS/CITIZENS TO BE HEARD

Mayor King asked for items of other business.

NMRWA Meeting: Mayor King reported that she had attended an NMRWA meeting yesterday and that she would be organizing the next meeting.

(I) EXECUTIVE SESSION/CLOSED EXECUTIVE MEETING:

- 1. Action to Convene in a Closed Session/Meeting to Discuss Matters as Provided for under New Mexico Statutes Pertaining to Open Meetings Referencing §10-15-1 H.(2), for Limited Personnel Matters.**

Mayor King asked for a motion to convene in a closed executive session to discuss matters as provided under the New Mexico statutes pertaining to Open Meetings referencing §10-15-1 H.(2), for limited personnel matters. Mayor King asked the pleasure of the Council. *Mayor Pro-Tem Miller made the motion to convene the closed executive session to discuss matters as provided under state statutes pertaining to Open Meetings referencing limited personnel matters. Councilor Hunton*

seconded the motion. Roll call vote by all Council members present resulted in unanimous support of the motion. No abstentions. Motion carried.

2. Action to Convene in Open Session.

Mayor King asked for a motion to convene in open session. *Mayor Pro-Tem Miller made the motion to convene in open session. Councilor Hunton seconded the motion. All Council members present voted in favor of the motion. No abstentions. Motion carried.*

3. Action Required as a Result of the Closed Session.

Mayor King stated that only those items mentioned in the motion to close the session were discussed by the Council and that no action was required as a result of the closed session.

ADJOURNMENT:

There being no further business or comments, Mayor King adjourned the meeting at 8:10 p.m.

Joan Martinez-Terry, City Clerk