

DRAFT 2
Rules & Regulations for the General Public
Portales Cemetery
7/15/14

The City of Portales appreciates the sentimental value of the Portales cemetery and wishes to partner with the community to keep the grounds safe, clean and attractive. With that goal in mind, we ask that these rules be followed by all visitors to the cemetery.

Maintenance

1. The City of Portales shall maintain the property.
2. The City shall perform appropriate maintenance to the grounds; including but not limited to mowing, planting, landscaping, and trimming.
3. The City shall maintain grounds in order to provide safe, economic and efficient operation of the cemetery. This action may include removal, alteration or replacement of any vegetation (tree, bush, brush, flower or other vegetation), structure, decoration, bench or other objects. External professional advice will be sought prior to major alterations or renovations.
4. The City shall water whenever it does not cause undue stress on the water production for the City. The watering of the cemetery is subject to the City's water conservation regulations.

Flowers and Decoration

1. Decorations used during a funeral service, that the family wishes to retain, should be removed within 48 hours.
2. Floral pieces, decorations or other items placed on the grave need to be secured in a manner that will withstand New Mexico winds.
3. Floral pieces, decorations or other items that have faded or been damaged by wind, rain or sun should be removed and are subject to removal at Cemetery Supervisor's discretion.
4. For safety concerns for City staff who mow, glass decorations shall not be placed on graves.
5. For maintenance of mowing equipment, metal pipes or metal holders are not allowed.

Benches and Markers

1. For appearance and maintenance reasons, the Cemetery Supervisor must approve the placement of any marker, headstone or other permanent object on a gravesite.
2. The City shall provide benches for visitors to use. The benches shall be installed by City staff when funds are available and workload permits. Benches will only be installed on the outer perimeter of each section to help with the maintenance of the grounds. (Note: Benches installed before the adoption of this regulation shall be deemed as "grandfathered" and allowed to remain in place.)

General Provisions

1. All lots in the cemetery are for human burial only. Adjoining lots may be purchased as a family plot.
2. The speed limit within the cemetery is 15 miles per hour.
3. The City is not responsible for items placed within the cemetery.