

DRAFT
Rules & Regulations for the General Public
Portales Cemetery
6/18/14

Maintenance

1. The cemetery is the property of the City of Portales and as such the City shall have the right to maintain the property as it deems fit.
2. The City shall perform grounds maintenance necessary to provide cemetery service; this includes but is not limited to mowing, planting, landscaping, and trimming.
3. The City of Portales shall water whenever such actions do not cause undue stress on the water production for the City. The watering of the cemetery is subject to the City's water conservation regulations.
4. The City reserves the right to remove, alter or replace any planting (tree, bush, brush, flower or other vegetation), structure, decoration, bench or other objects that it deems necessary to facilitate the safe, economic and efficient operation of the cemetery.

Flowers and Decoration

1. Freestanding floral pieces, decorations or other materials used during the ceremony must be removed immediately following the ceremony. All other decorations must be moved to the head of the grave within five days.
2. Removable vases, containers of flowers and other grave decorations may be placed on gravesites for holidays; however, owners must remove them within five days.
3. No glass decorations will be permitted.
4. No metal pipes or metal holders are allowed.

Benches and Markers

1. The Cemetery Supervisor will be contacted before any marker, headstone or other object is placed on a gravesite.
2. The City of Portales shall provide benches for cemetery visitors to use. The benches shall be installed by City staff when funds are available and workload permits. No other benches shall be allowed. No benches shall be placed on plots or graves. Benches installed before the adoption of this regulation shall be deemed as "grandfathered" and allowed to remain in place.

General Provisions

1. All lots in the cemetery will be used for human burial only. Adjoining lots may be purchased as a family plot.
2. Motor vehicles will not be driven on cemetery grounds at a speed greater than fifteen miles per hour.
3. The City is not responsible for items left at the cemetery.