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  - C. Renewal of Non-Exclusive Use Agreement between the City of Portales and the Portales American Youth Soccer Organization (AYSO).
  - D. Resolution #13-14-41, A Resolution Authorizing the City of Portales to Submit an Application to the Department of Finance and Administration, Local Government Division to Participate in the Local DWI Grant and Distribution Program.
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**THE CITY COUNCIL OF THE CITY OF PORTALES** met in regular session Tuesday, March 4, 2014, at 7:00 p.m., in the Council Chambers in the Memorial Building in full conformity with the rules and regulations. Mayor King called the meeting to order and asked Carla Weems to call roll. Those present and constituting a quorum were:

MAYOR: Sharon L. King

MAYOR PRO-TEM: Ronald L. Jackson

COUNCIL MEMBERS: Matthew Tod Hunton Oscar H. Robinson (Absent)  
Leo Lovett (Absent) Antonio O. Salguero  
Lenard Michael Lucero Keith A. Thomas  
Dianne Y. Parker

STAFF PRESENT: Doug Redmond, City Manager Steve Doerr, City Attorney  
Carla Weems, Admin. Assistant Pat Gallegos, Police Chief  
Jamie L Rose, Exec. Assistant Dennis Hales, I.T. Director  
Mike Parkey, General Svcs. Director Jodi Kibbe, Recreation Director  
Riki Seat, DWI Program Coordinator Susan Baysinger, Public Wks. Proj. Adm  
Dawn Kryder, P.A.T./Sr. Cit. Coord.

OTHERS PRESENT: Lillian Bowe, Press David Essex  
Amelia Christensen Tony Pena  
Veronica Pena Tonya Roch  
Mary Quiroga Inez Rodriguez  
Heather Buzard

Mayor King asked David Essex to give the invocation, and Susan Baysinger, Public Works Project Administrator, to lead the Pledge of Allegiance and the Salute to the New Mexico flag.

Mayor King thanked Councilor Jackson for his service and filling in over the prior few months during her absence due to illness. Mayor King also stated that this was Councilor Jackson's last meeting and thanked him for his twelve years of service.

**(A) MINUTES OF PREVIOUS MEETING(S):****1. Regular Meeting of February 18, 2014.**

Mayor King asked the Council to consider the minutes of Regular Meeting of February 18, 2014. Mayor King asked the pleasure of the Council. *Councilor Salguero made the motion to approve the minutes of the regular meeting of February 18, 2014 as presented. Councilor Parker seconded the motion. All Council members present voted in favor of the motion. No abstentions. Motion carried.*

**Mayor King moved item "C" up in the next agenda to be considered as Jodi Kibbe was required to attend to job duties for the basketball program.**

**(C) RENEWAL OF NON-EXCLUSIVE USE AGREEMENT BETWEEN THE CITY OF PORTALES AND THE PORTALES AMERICAN YOUTH SOCCER ORGANIZATION (AYSO)**

Mayor King asked Jodi Kibbe, Recreation Director, to present the renewal agreement request. Ms. Kibbe stated that the agreement was approved at the Recreation Advisory Board meeting on February 27, 2014. Ms. Kibbe related that no major changes were made to the contract language from the prior agreements. Councilor Jackson asked about the language in the contract about moving the goals listed in the 5<sup>th</sup> "Whereas" clause. Ms. Kibbe stated that AYSO are not moving the goals currently as they will stay where they are. Mayor King asked City Attorney Steve Doerr about removing the wording in the contract. Ms. Kibbe stated that they might move the goals in the fall. City Attorney Steve Doerr stated that the Council could approve the contract with the deletion of the 5<sup>th</sup> "Whereas" and have the document retyped leaving out the 5<sup>th</sup> "Whereas" section. Mayor King asked the pleasure of the Council. *Councilor Jackson made the motion to approve the renewal of the Non-Exclusive Use Agreement with the 5<sup>th</sup> "Whereas" removed from the document. Councilor Salguero seconded the motion. All Council members present voted in favor of the motion. No abstentions. Motion carried.*

**(B) RATIFICATION OF MAYOR'S EXECUTION OF FIRST AMENDMENT TO MEMORANDUM OF AGREEMENT WITH STATE OF NEW MEXICO DEPARTMENT OF TRANSPORTATION FOR FY 2014 5311 FUNDING P.A.T. PROGRAM**

Mayor King asked Dawn Kryder, P.A.T. /Sr. Citizens Center Coordinator to talk about the 1<sup>st</sup> amendment to the P.A.T. grant to increase program funds for a total of \$49,000. Ms. Kryder said that it is necessary to increase Federal Administrative Funds by \$14,000.00, and to increase the Federal Operating funds by \$35,000.00. She added that capital monies will remain the same as in the original agreement. She reported that this will bring the new Federal total to \$183,392.50, and the City's total to \$108,932.65, for a new total of \$292,325.15. Kryder commented that, for the past several years, the budget numbers were lowered and that they have had a hard time trying to play catch up since 2009. She commented that the City has had to ask for amendments. The City has had to help with money from the General Fund in the amount of \$102,000.00, last year. Ms. Kryder told the Council that she has been working really closely with the Department of Transportation trying to get the program numbers up to support the continuance of the P.A.T. transit system. Kryder told the Council that, by FY 2016, the budget should be looking at more realistic ridership numbers so that we don't have to keep amending the grants throughout the year. Kryder reported that the system has seen an increase of ridership, and that these figures show a strong need for a continued area transit system for our community. Mayor King asked if the increase in local match is in the current budget or the new upcoming budget. Mr. Redmond

answered that it is in the current budget at \$111,000.00, and that \$108,932.65, currently year to date is within budgeted numbers.

Councilor Thomas asked how much the City spends out of the general fund each year. Mr. Redmond answered that, last year, the City spent \$102,000.00, and that this year \$111,000.00 was budgeted out of General Fund dollars to support the program. Councilor Thomas asked if the program covers the cost of operation. Ms. Kryder said the Portales Area Transit System will never generate enough income to cover the cost of the program, and that this is why grants from NMDOT and Federal programs are utilized. Mr. Redmond stated that P.A.T. has generated \$3,700.00 this year in fare box revenue. Mayor King asked the pleasure of the Council. ***Councilor Lucero made the motion to ratify the Mayor's execution of first Amendment to Memorandum of Agreement with State of New Mexico Department of Transportation for FY 2014 5311 Funding P.A.T. Program. Councilor Parker seconded the motion. All Council members present voted in favor of the motion. No abstentions. Motion carried***

**(D) RESOLUTION #13-14-41, A RESOLUTION AUTHORIZING THE CITY OF PORTALES TO SUBMIT AN APPLICATION TO THE DEPARTMENT OF FINANCE AND ADMINISTRATION, LOCAL GOVERNMENT DIVISION TO PARTICIPATE IN THE LOCAL DWI GRANT AND DISTRIBUTION PROGRAM**

Mayor King asked Riki Seat, DWI Program Coordinator, to discuss the resolution. Ms. Seat stated that the Grant application was approved by the Council at the February 18, 2014, Council meeting and that this resolution is needed as part of the grant application paperwork. Mayor King asked the pleasure of the Council. ***Councilor Parker made the motion to adopt Resolution #13-14-41, authorizing the City of Portales to submit an application to the Department of Finance and Administration, Local Government Division to participate in the local DWI grant and distribution program. Councilor Salguero seconded the motion. Roll call vote of all Council members present resulted in a unanimous vote in favor of the motion. No abstentions. Motion carried.***

**(E) OTHER BUSINESS/CITIZENS TO BE HEARD**

Mayor King asked for items of other business. There were no other comments.

The Election plans for the evening will be that as the results are counted over at City Hall; City Hall will call over here to Dennis Hales, I.T. Director, and he will project the results on the screens. All present were welcomed to wait here for the results.

**ADJOURNMENT:**

There being no further business or comments, Mayor King adjourned the meeting at 7:19 p.m.

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Carla Weems, Minutes Clerk