

CITY OF PORTALES

RESOLUTION #13-14-19

**A RESOLUTION ADDING PROCEDURES, PERMIT, PENALTIES AND A FEE TO RESOLUTIONS #06-07-63 AND #11-12-18, WHICH SET RATES FOR SOLID WASTE, WATER, WASTEWATER AND WATER AND WASTEWATER CONNECTION TAP FEES**

**WHEREAS**, the City Council for the City of Portales recognizes the need for establishing procedures for sewer repairs or re-taps, creating a permit form, a fee and penalties for non-compliance with City regulations; and

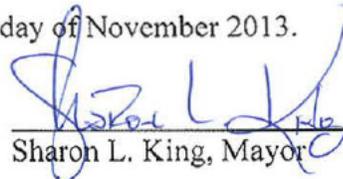
**WHEREAS**, fees for Solid Waste, Water, Wastewater and Water and Wastewater connection tap fees will remain as previously adopted in Resolution #06-07-63; and

**WHEREAS**, the proposed action to add procedures, a permit and penalties for non-compliance with City rules regarding sewer tap repairs/sewer re-taps is in the best interest of the City Water and Wastewater Departments and the citizens of Portales; and

**NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF PORTALES, NEW MEXICO** that the Mayor and City Council members hereby adopt these procedures, penalties, permit form and fee as attached and made a part of this resolution.

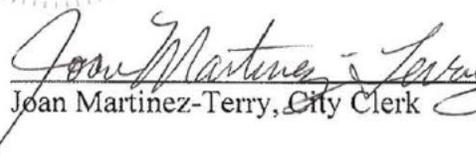
**This Resolution is added to Resolution #06-07-63 for Water and Waste Water Rates and Resolution #11-12-18, Adopting Rate Increases for Water as attached.**

**PASSED, ADOPTED AND APPROVED** this 5<sup>th</sup> day of November 2013.

  
Sharon L. King, Mayor



ATTEST:

  
Joan Martinez-Terry, City Clerk

**Procedures for Sewer Repair/Sewer Replacement:**

Permit Fees **\$250.00**

**ALL PERMIT FEES AND APPLICABLE PAVING CUT FEES MUST BE PAID IN FULL BEFORE DIGGING IN R.O.W.**

Only approved materials and methods are to be used. The saddle is to be a rubber stainless steel banded tee. The tap is to be concreted around main and tie-in; and the tap is to be inspected before concrete is applied. The excavation is to be adequately compacted.

- Failure to secure permit may result in a fine of up to \$1,000.00 to the homeowner.
- Failure to request inspection may result in a fine of up to \$1,000.00 to the homeowner.
- Additional inspections will incur an additional \$100.00 fee per request.

The homeowner is responsible for the compaction of the excavation for a period of one year. Damages to the R.O.W. will be repaired by city staff and a fee will be assessed to the homeowner.

The homeowner is solely responsible for maintaining adequate safety and traffic control in and around the work site. The city accepts no responsibility or liability for work zone safety and hazard mitigation.

The homeowner is responsible for following all federal, state and local laws and codes.

City of Portales

Sewer Tap Repair/Replacement Permit

Water/Wastewater Dept.

Name: \_\_\_\_\_ Phone/Cell \_\_\_\_\_

Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Plumber: \_\_\_\_\_ Phone/Cell \_\_\_\_\_

Mailing Address \_\_\_\_\_

Replacement	<input type="checkbox"/>	Alley	<input type="checkbox"/>	Paved	<input type="checkbox"/>
Repair	<input type="checkbox"/>	Street	<input type="checkbox"/>	Unpaved	<input type="checkbox"/>

Permit Fee (\$250.00) \_\_\_\_\_ Size of Utility Cut \_\_\_\_\_

Paving Cut Fee \_\_\_\_\_ Compaction Method \_\_\_\_\_

Start Date \_\_\_\_\_ Completion Date \_\_\_\_\_

**Homeowner is responsible for the compaction of the utility cut for one year. Damages to the alley and/or roadway will be repaired by the city, and a fee assessed to the homeowner.**

**Additional Inspections will incur a \$100.00 fee.**

Signature \_\_\_\_\_

Inspection Report

Date: \_\_\_\_\_ Approved

Inspector: \_\_\_\_\_ Disapproved

Material Used: pvc  c.i.  other

Repair  Replacement  Compacted 

Y	N
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Reason not approved: \_\_\_\_\_

Comments: \_\_\_\_\_

Inspector Signature: \_\_\_\_\_

RCT#: \_\_\_\_\_

Amt Paid: \_\_\_\_\_